

## **Environmental Policy**

Elan Sales Ltd t/a T C Cleaning Machines is an importer/supplier of industrial cleaning equipment based in Eastleigh Hampshire. Our main areas of business are the sales, service & hire of the floor cleaning equipment that we supply, including OEM parts & consumables. We recognise that the company's operations result in emissions & the generation of waste materials. Our aim is to comply with current legalisation & strive to reduce the impact of our business on the environment. The purpose of this policy is to describe how our aims will be achieved.

## **Responsibility**

This policy covers all Elan Sales operations, management, offices, clients site operations & purchasing. The managing director Dean Smith is responsible for the resources & that they will be made available to achieve the environmental targets & that the policy is implemented. The managing director will also be responsible for the monitoring & recording the effectiveness of the policy.

## **Objectives**

### **For the Year 2021 – 2022**

- Include environmental objectives when considering new product ranges, new plant, vehicles & equipment.
- Minimising waste where possible, conserving energy & water.
- Recycle packaging materials through waste recycling & re use if possible.
- Reduce office paper usage by encouraging email & electronic documentation.
- Reduce energy consumption, monitor & train staff.
- Offer our clients the environmentally friendly options on our cleaning equipment.
- Train & encourage staff to promote their own environmental objectives.
- Reduce vehicle omissions by improving journey planning where possible

## **Monitoring**

An annual management review will be undertaken to assess the progress of our objectives & implementation of new procedures.

## **Staff Training**

All staff members will receive training on their environmental responsibilities at the Eastleigh depot & will be informed of any updates via email.

This policy will be available to view in the front office or on the company web site. [www.scrubberdrierhire.com](http://www.scrubberdrierhire.com)

Dean Smith

Managing Director

Date 18/12/2020